Hearing File No: [insert file no.]

Citation issued: [insert date]

**LAW SOCIETY OF BRITISH COLUMBIA TRIBUNAL**

**HEARING DIVISION**

BETWEEN:

LAW SOCIETY OF BRITISH COLUMBIA

AND:

*[INSERT NAME OF RESPONDENT]*

RESPONDENT

**CITATION**

**TO:** **[insert name and address of Respondent/counsel]**

**TAKE NOTICE THAT** by direction of the Discipline Committee of the Law Society of British Columbia, a Hearing Panel of the Law Society will, at a date and time to be set, conduct a hearing to inquire into your conduct or competence as a memberof the Law Society of British Columbia, in accordance with section 38 of the *Legal Profession Act*. Parts 4 and 5 of the Law Society Rules outline the procedures to be followed at the hearing. Your appearance before the Hearing Panel may be your only opportunity to present evidence, call witnesses or make submissions.

**The allegations against you are:**

1. [insert allegation of misconduct]

This conduct constitutes [*choose one or more of: professional misconduct, conduct unbecoming the profession, breach of the Act or rules, or incompetent performance of duties undertaken in the capacity of a lawyer*] pursuant to s. 38(4) of the *Legal Profession Act*.

**If you fail to appear at the hearing, the Hearing Panel may proceed with the hearing in your absence** and make any order that it could have made had you been present.

DATED at Vancouver, British Columbia, this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 202\_.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 [insert name]

 Director of Discipline and External Litigation
 The Law Society of British Columbia